



Helhoughton Parish Council

Meeting Minutes

Monday 11 March 2024 at 7pm, Village Hall

Parish Councillors present: Tim Harris (Chairman), Paul Flint, Melvin Lacey Freeman and Tom FitzPatrick (County Councillor). Also in attendance: Jodie Bond (Parish Clerk), there were 2 members of the public present.

1. Welcome and receive apologies for absence

The Chairman welcomed those present. Apologies received from Sean Millard (Vice Chairman) and Tim Pinkstone. Apologies accepted.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

There were none.

3. To approve the minutes of the meetings held on 8 January 2024

The minutes were approved without amendment and signed by the Chairman as a correct record.

4. To report progress on items not on the agenda from the last meeting

The group councillor training sessions were well attended, and feedback has been encouraging. Cllr Harris contacted the Estate regarding the footpath which had been damaged by contractors' vehicles. The response was that the footpath would be repaired once all works have been completed. It was also noted that the bridge has been repaired.

5. To receive reports from NCC Cllr & NNDC Cllr, if attending

Cllr FitzPatrick reported that the 30mph roundels have now been painted in the village. Also, funding for a new swimming pool in Fakenham has been granted. County has been helping businesses with taking on apprenticeships. The Devolution deal is ongoing. Smoking and vaping is quite topical and County are attempting a smoke free generation by 2030, 13% of adults in Norfolk smoke but the highest rate is in Great Yarmouth. Food Waste Action week is (18-24th March) and Norfolk County will be working with Suffolk County Council, trying to get people to make the most of their food and to save on wastage and money. For National Lottery week (9-17th March) there will be various Norfolk museums open with free entry. The Household Support Fund has agreed been extended for another 6 months,

6. Open forum for Public Participation: an opportunity to hear from members of the public

A member of the public noted that the recent gulleys that have been made into the ditch along the roadside to alleviate flooding may cause back water flow during times of flooding. This will be monitored.

7. To receive updates from councillors & working group members (for information only)

7.1 Friends of Helhoughton Playground report

Members were not present however a report that was received prior to this meeting confirming that the Solar Fund Grant for the baby swing and other items was successful. The Council RESOLVED to progress with the work via NGF Play Ltd.

- 7.2 To receive update on the SAM2
Not available this time.

- 7.3 Helhoughton Cemetery & Church yard report
Nothing to report at the cemetery.

7.3.1 Receive update on churchyard bramble clearing

Clerk noted that the grass cutter agreed to assess the brambles when on site sometime within the next few weeks and will provide a quotation. Clerk has also contacted FACT. Further update to follow.

- 7.4 Village Hall Committee report
No report available.

The Parish Council would like to submit a formal request for Wi-Fi at the village hall...and for the electricity supply to be improved.

- 7.5 Solar Farm Committee report
No report available. Please see item 7.1.

8. Open Spaces

- 8.1 Consider and agree grass cutting contractor for the coming year.
Following consideration, the Council RESOLVED to approve the 3-year long term undertaking with EG Care. Clerk to action.

9. Planning Matters

- 9.1 To receive results of applications

PF/22/1584 | Site To East Of The Common, North Of Helhoughton Settlement,

Change of use of agricultural building (with extant permission ref. PU/21/3029 to convert to a dwelling) with extensions and external alterations to form a single dwelling

PC comment – NEUTRAL | NNDC decision - PENDING

PF/23/0628 | Raynham Estate , The Lake , Harlands Road

Erection of 9 boathouse/lodges for use as holiday accommodation, access routes and use of existing barn for parking and cycle storage; landscape, woodland and ecological management and landscaping

PC comment –SUPPORT | DC decision - PENDING

- 9.2 To receive and consider new applications
There were none.

10. To receive and consider any correspondence

There was none.

11. Financial matters

11.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list (below)

Payments

Clerk	Salary (Feb-Mar)	206.40
HMRC	PAYE	51.60
Sculthorpe PC	Clerk Expenses	12.66
Steve Jackman	Website set up	145.00
K&M Street Lighting	Street Light Maintenance (Feb-Mar)	20.20
Clerk	Website Domain & Hosting	108.00

Receipts

F&D Funeral Services	Morgan	200.00
Barclays	Interest of reserves	29.97

11.2 To agree monthly standing order for Clerks salary

The Council RESOLVED to set up a monthly standing order to pay the Clerk's salary from April 2024 onwards and until further notice.

12. To receive any items for inclusion on the next agenda and to note the date of the next meeting

Items for inclusion on next agenda:- To fill a Parish Councillor vacancy by co-option, to approve a Council debit card.

The next meeting will be the Annual Parish Meeting followed by the Annual Parish Council Meeting, held on Monday 13 May 2024,

The Chairman thanked everyone for attending and closed the meeting at 7.52pm.

Signed by Chairman: Date: